YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT DEGREE COLLEGE SHAHPUR
• Name of the Head of the institution	RAKESH PATHANIA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01892237150
• Mobile No:	9418026775
• Registered e-mail	principalgcshahpur@gmail.com
• Alternate e-mail	gcshapur-hp@nic.in
• Address	Govt. Degree College Shahpur
• City/Town	Kangra
• State/UT	Himachal Pradesh
• Pin Code	176206

2.Institutional status

• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **Himachal Pradesh University Shimla & Sardar Patel University Mandi**

- Name of the IQAC Coordinator **Dr. Sachin Kumar**

- Phone No. **01892237150**

- Alternate phone No. **01892237152**

- Mobile **9816624520**

- IQAC e-mail address **principalgcshahpur@gmail.com**

- Alternate e-mail address **samparksachin@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.gcshahpur.ac.in/images/files/-2006592196AQAR-21-22.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.gcshahpur.ac.in/images/files/18113390060005.jpg

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.59**	**2019**	**28/03/2019**	**27/03/2024**

6.Date of Establishment of IQAC   **01/07/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GDC Shahpur	Salary and allowances	Director of Higher Education	2022-23	Nil
Eco Club_GDC Shahpur	Eco club	Department of Science and Technology	2022-23	Nil
Road Safety Club, GDC	Road Safety	Director of Higher Education	2022-23	25000
NSS, GDC Shahpur	National Service Scheme	Himachal Pradesh University	2022-23	18000
Research Development Cell, Geography Department	Seminar Grant	ICSSR, NWR, Chandigarh	2022-23	72000
Research Development Cell, Geography Department	Multistakeholder Consultation	Regional Cum Facilitation Centre NR 1, NMPB , Govt of India	2022-23	200000
Research Development Cell, Geography Department	Seminar Grant	Himalay Unnati Mission	2022-23	25000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and   No

compliance to the decisions have been
uploaded on the institutional website?

- If No, please upload the minutes of the
  meeting(s) and Action Taken Report

View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organization of national and international academic events

2. Initiation of peer lecture series to facilitate interdisciplinary learning

3. Workshop series on enhancing soft skills/employability skills/21st century skills

4. Capacity-building workshops for non-teaching staff

5. Proposal for construction of an auditorium

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of proposal for ERP (Conduct comprehensive research on Enterprise Resource Planning (ERP) systems; Consult with various departments to assess their requirements and needs; Develop a detailed proposal outlining the implementation plan, budget, and expected benefits.)	Successfully formulated a comprehensive proposal for ERP implementation; Identified key features and functionalities tailored to the institution's requirements; Presented the proposal to the management for approval, paving the way for future implementation.
Proposal of construction of auditorium (Evaluate the current infrastructure and identify the need for an auditorium; Engage with architects and construction experts to draft a feasible proposal; Secure necessary approvals and funding for the construction project)	Presented a well-researched proposal highlighting the importance and benefits of having an auditorium on campus.; Secured approvals from relevant stakeholders for the construction project; Initiated the construction process, laying the foundation for enhanced campus facilities.
Organization of national and international academic events (Identify relevant themes and topics for academic events; Extend invitations to renowned speakers and scholars; Coordinate logistics and publicity to ensure successful events)	Successfully organized a national seminar on Mountain Livelihoods and international Seminar on International River Day fostering intellectual exchange and collaboration; Attracted participation from scholars and experts worldwide, enhancing the institution's academic reputation; Provided a platform for students and faculty to engage with cutting-edge research and ideas.
Initiation of peer lecture series for interdisciplinary learning: (Identify potential topics and speakers from diverse disciplines; Facilitate collaboration between departments to organize interdisciplinary lectures; Promote participation among	Launched a peer lecture series promoting interdisciplinary learning and collaboration; Facilitated knowledge exchange between different academic fields, enriching the learning experience for participants.; Cultivated a culture of interdisciplinary inquiry and

students and faculty to encourage cross-disciplinary dialogue.	innovation within the institution.
Workshop series on enhancing soft skills/employability skills/21st-century skills (Identify key skills essential for students' professional development; Design and deliver workshops focusing on soft skills, employability skills, and 21st-century competencies; Evaluate the impact of workshops on participants' skill development.	Conducted a series of workshops targeting soft skills, employability skills, and 21st-century competencies; Equipped students with essential skills necessary for success in their academic and professional pursuits; Received positive feedback from participants, indicating a tangible improvement in their skill sets.
Capacity building workshops for non-teaching staff (Identify areas for skill enhancement among non-teaching staff members.; Design tailor-made workshops to address specific training needs.; Monitor and assess the effectiveness of workshops in improving job performance.)	Organized capacity building workshops catering to the professional development needs of non-teaching staff.; Enhanced the skills and competencies of staff members, leading to improved efficiency and productivity.; Fostered a conducive work environment conducive to continuous learning and growth.
Submission of proposals for major/minor grants to research institutions(Identify potential funding opportunities offered by research institutions; Develop two distinct proposals highlighting innovative research projects aligned with institutional priorities; Ensure proposals meet all submission requirements and deadlines)	Submitted two well-crafted proposals for major grants to ICSSR

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	21/12/2023

15.Multidisciplinary / interdisciplinary

As institution members displayed their dedication to transforming the college into a multidisciplinary institution, it became evident that crucial decisions concerning multidisciplinarity and strategic directions would ultimately be guided by higher authorities such as the Himachal Pradesh University, Shimla, and the Directorate of Higher Education. This acknowledgment stems from the recognition that decisions of such magnitude inherently involve policy matters that transcend the scope of individual institutions. Consequently, while the college community remains committed to realizing the vision of multidisciplinarity, it understands the imperative of aligning with overarching policies and directives set forth by the governing bodies.

16.Academic bank of credits (ABC):

The Academic Bank of Credits, a cornerstone of the National Education Policy (NEP) 2020, stands as a highly beneficial initiative centered around students. While the faculty and students have been briefed on its fundamental provisions, the process of registering for ABCs remains pending as it necessitates action by the University. The college eagerly anticipates receiving additional guidance in this regard. The ABC system promises to revolutionize the educational landscape by offering a flexible and student-oriented approach to credit accumulation and transfer. By enabling learners to accrue credits from various institutions and educational experiences, it fosters a dynamic learning ecosystem conducive to interdisciplinary exploration and lifelong learning. As the college awaits further directives, it remains poised to embrace the opportunities and advancements that the implementation of the Academic Bank of Credits entails, thereby empowering students to chart their academic trajectories with greater autonomy and efficiency.

17.Skill development:

In our continuous endeavor to enhance the employability and skill

set of our students and staff, we have collaborated with the Himachal Pradesh Kaushal Vikas Nigam (HPKVN) to offer two job-oriented courses. These courses aim to equip our students with practical skills aligned with industry demands, ensuring their readiness for the competitive job market. Additionally, recognizing the importance of holistic development, we introduced add-on courses on study skills and launched a pioneering initiative to teach spoken Sanskrit, promoting linguistic diversity and cultural enrichment among our student body.Moreover, understanding the significance of soft skills and 21st-century competencies in today's professional landscape, we initiated a comprehensive workshop series dedicated to enhancing these essential skills among our students. Simultaneously, we prioritized faculty development through peer lecture series and encouraged active participation in Faculty Development Programmes, fostering a culture of continuous learning and growth among our teaching staff.Furthermore, recognizing the invaluable contributions of our non-teaching staff, we organized capacity-building programs tailored to their specific needs, ensuring their professional growth and overall well-being. These initiatives collectively underscore our commitment to nurturing a dynamic learning environment that empowers both students and staff to thrive in an ever-evolving global landscape.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is already running courses in Sanskrit and Indian Music. In the existing curriculum of History, there are spaces to teach the elements of the Indian Knowledge System. Teachers have been directed to teach all the subjects bilingually. They preferably use Hindi in their classrooms.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The current curricula adhere to an outcome-oriented methodology, with course objectives clearly outlined and accessible on the institutional website. At the beginning of each session, instructors engage students in discussions regarding these anticipated outcomes, ensuring alignment with the overall educational objectives. Additionally, educators conscientiously craft examination papers, consciously considering the desired program outcomes, thereby fostering a cohesive learning experience that prioritizes goal attainment and student success.

20.Distance education/online education:

Teachers and students are encouraged to attend online courses to

enhance their knowledge and skills. A number of teachers use digital technologies to enhance the effectiveness of the teaching-learning process. Teachers also conduct revision classes using online platforms such as Google Meet and Zoom.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**168**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1491**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**As per 120 point roster provided by the HP University, Shimla(SC: 15%; ST: 7.5%, Sports:5%, Handicapped:5%; Cultural: 5%)**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**516**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**17**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**22**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**10**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**238620**
4.3 Total number of computers on campus for academic purposes	**35**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery. Admission notification and prospectus which includes the institutional calendar are posted on the college website well in time. Admission notifications, merit lists of different subjects/courses, and allotment of seats as a roster of HP University are displayed on notice boards.

The college strictly adheres to the time and date schedule displayed. Timetables and sections for some subjects are displayed on the boards for information. The classes start on the scheduled

date. Regular attendance record is well maintained by the teachers. The coding of subjects is done by the office. Teachers ensure that in the first week of the teaching schedule, the students are apprised of the syllabus and pattern of examination. They are also apprised of the credits required per annum.

The teachers have a well-planned method of completing the syllabus in the stipulated time. Interactive sessions, classroom seminars, surprise tests, etc. are routine methods to check the regularity of students with their studies. Theory and practical classes start soon after the commencement of the academic session. Internal examinations are conducted after the completion of two-thirds of the syllabus. Field visits, guest lectures, and educational excursions are tentatively planned and fixed to ensure the effective implementation of programs and prescribed curriculum activities.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated with Himachal Pradesh University. It follows the academic calendar prepared by the University regarding admissions and examinations. However, the college prepares its individual calendar before the commencement of the session for smooth and effective functioning. The institution adheres to the academic calendar as given in the college Prospectus which is in line with the HP University schedule and HP govt. rules. In an academic session: The admission process is completed by the end of June/July.

CIE is followed as per the Continuous Comprehensive Assessment (CCA) rules prescribed by HP University Shimla. For the students enrolled for the session 2022-23, CCA accounted for 30% of total marks i.e. 100. The breakup of 30 marks is given as under: Minor test (Class test for 5 marks+ House test for 10 marks): 15 marks; Assignments/ seminars/ class test/ tutorials/ quiz: 10 marks; Attendance: 5 marks. The student needs to pass both the components i.e. CCA and EYE (End Year Examination) separately (with at least 40% marks each in CCA, practical, and EYE) to become eligible to

be declared successful for the course.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

206

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

112

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability in the following ways:

a. The curricula of different subjects as prescribed by the University capture various aspects of gender, human values, and sustainability-related issues. A summary is being uploaded.

b. Various departments of the college celebrate National and International days throughout the year which give important platforms for discussing issues these crosscutting issues.

c. Various societies and clubs (such as NSS, Rangers and Rovers, Eco Club, Red Ribbon Club, and Yuva Red Cross) sensitize the students towards the environment, gender equality, women empowerment, health, management, and social responsibility.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

62

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	<u>https://www.gcshahpur.ac.in/images/files/608502375Feedback%20Curriculum%20Students&%20teachers_2021-22.pdf</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3480

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1022

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

IQAC and the College Advisory Committee play a vital role in ensuring that the academic atmosphere is maintained and students attend classes regularly. Students are encouraged to consult library books for assignments. Students can access the teachers for solving their difficulties and clarifications, at any time. Tutorials help advanced, learners and slow learners. The CIE and end-semester exams help the students to infer their learning level and thus improve their scores and Skill College encourages faculty members to attend seminars, conference orientations, and refresher and induction programs to update, refresh and about the latest research in their respective fields, and acquire skill effective implementation of the curriculum.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1491	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college offers the disciplines of Humanities, Sciences, and Commerce. The syllabi are designed, finalized, and amended as per Himachal Pradesh University guidelines from time to time. The syllabi have been prepared based on a learning outcomes-based curriculum framework. The program learning outcomes and course learning outcomes have been clearly specifie4d in the syllabi to help prospective students, parents, and employers understand the nature and extent of the degree program to maintain national and international standards and help student mobility.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college had 5 ICT-enabled smart classrooms and departments have been given laptops as well. There is a well-furnished computer lab which is being used by various departments. Teachers used their personal resources as well to ensure an effective teaching-learning process. They shared online resources through WhatsApp and Telegram grouse. Teachers also prepared audio and /or video lectures and shared them with the students on a regular basis. Students posted their queries through social sites and teachers responded to them and clarified their issues. Being a hilly region, internet connectivity is poor and in a few cases, even unavailable. In these circumstances, students and teachers kept in touch by phone.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

277

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment comprises three components: Midterm test/House Exam; Assignments; Attendance. It carries 30% weightage of the total evaluation which ensures the seriousness of this process for both students and teachers. Students are apprised of the internal assessment process during orientation sessions. While mid-term tests/house exams are notified commonly, assignments are given by teachers at regular intervals.Mid-term assessments/House exams were conducted in the normal course. Exam patterns, marking schemes, and composite results are shared with students in a transparent manner.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Any grievance pertaining to internal assessment is raised by students to the Principal, who, in turn, forwards student's application to the concerned teacher as well as to the Examination committee. The teacher looks in to the matter, does the needful and reports back to the Principal and the Examination Committee. These grievances are typically settled within a fortnight.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course outcomes are available on the institutional website. Teachers too discuss these exepected outcomes in their respective classess at the outset of the session,

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.gcshahpur.ac.in/images/files/374430632.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teachers prepare test papers keeping expected programme outcomes in view. It implies that programme outcomes are evaluated in class tests, mid term tests and through external assessment at the end of the session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

398

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gcshahpur.ac.in/images/files/1193983640SSS%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the year 2022-23, the college organized several activities through the Road Safety Club, NSS, Rovers and Rangers, Red Ribbon Club, and the Department of Geography collaborating with HP Disaster Management Authority and GUNJAN NGO.

The students participated in: cleanliness drives in common spaces and organized an awareness session for the community on "Drug, Substance Abuse and Life Skills & Social Development".

The ECO Club and NSS Unit of the college participated in "Plantation Drive & Tiranga Distribution" to the community during this session.

A Rally organized by "Road Safety Club & NSS'' for awareness about Road Accidents in India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

325

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

We have 47 classrooms, out of which 37 are with the Central University of Himachal Pradesh (CUHP). Classrooms are fully furnished with adequate furniture. There are 6 smart classrooms, one is with CUHP. We have 3 laboratories for science students, one for Commerce students, one for Geography and one for computer science students. These labs are well stocked with the needed equipment, apparatus, charts models, and specimens. The campus is fully Wi-Fi.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For extracurricular activities, a hall has been constructed in the Science block where a series of events and activities are conducted throughout the session. We also have a football ground which doubles up for athletics and other track and field events.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using an Integrated Library Management System (ILMS)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the   E. None of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

During the year 2022-23, the college upgraded IT facilities in the following manner:

a. 65-inch Android LED Panel was installed in one of the classrooms

b. Installation of 4 high-quality sound systems in 4 departments

c, BSNL Fibre was installed with a speed of 40 MBPS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies are guided by Office Procedures and Financial Rules of the government and various directives that the college receives from time to time. While maintenance and upgradation of infrastructure procured through RUSA are looked after by PMU (Project monitoring unit), a number of committees have been formed to facilitate maintenance and utilization of physical, academic and support facilities. These committees include: Infrastructure development, Purchase Maintenance and Repair Committee Electricity and Water Committee Stock verification is conducted on a regular basis. Based on the recommendations of respective stock verification committees, repair works are undertaken for repairable articles while unserviceable articles are written off through write off committee. While minor repairs are done at the college level, major repairs are done through Public Works Department and other such government agencies

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.gcshahpur.ac.in/images/files/-14219441244.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

46

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1833

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1833

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

99

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are made part of several committees constituted to ensure the smooth conduct of administrative activities at various levels. College Student Central Association is formed to give space for students' voices. Besides office bearers and members of the CSCA, other students are also involved in the decision-making process in various activities of clubs and societies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]()

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association but it is not registered yet. The process is on and we are likely to get it recorded during the next academic year. However, the number of jas increased from the previous year and we do receive constructive suggestions from them

and reach out to them as the need arises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance is reflective of and in tune with the vision and mission, which is evident from the following facts:

The curricula of various subjects impart subject-related knowledge and requisite academic skills as per a well-structured system. At the same time, the focus is also given to nurturing values that are embedded in the curriculum explicitly and implicitly.

Feedback is solicited on the curriculum and its transactions and steps are taken accordingly as per the suggestions received from the students, teachers, and alumni. This helps to ensure quality.

A number of co-curricular and extra-curricular activities are conducted regularly so that students gain life skills and develop competencies needed to succeed in the academic and real world. The clubs and societies work year-long to realize the vision and mission of the college by conducting activities that foster cooperation, collaboration, and excellence.

Student support services such as scholarships, guidance/counseling cells and grievance redressal cells also assist in achieving the vision and mission of the college

Infrastructure and finances are managed through the effective

deployment of committees that ultimately aim to ensure the effective management of academic and support facilities

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of the college has instituted a number of practices that attempt to enhance institutional effectiveness. We have adopted a multi-stakeholder perspective in order to ensure the benefits of decentralization and participatory management.

In our context, key stakeholders include students, teachers, non-teaching staff, parents, alumni, and the community. Key practices include the following:

The administration is run through the formation of a number of committees involving teachers, non-teaching staff, and students. The College Student Central Association is involved in planning and managing activities in the college.

Meetings are conducted on a regular basis where attendees engage in consensual conversations in a democratic manner leading to decisions that are acceptable to all. Suggestions and support are sought from parents and old students through PTA and OSA. Respected citizens, experienced professionals, and educators are invited occasionally to solicit pointers for enhancing the quality of the institutional performance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college has prepared an institutional development plan

spanning from 2022 to 2027, aligned with the vision and mission of the college through a comprehensive multi-stakeholder process. The strides made in the 2022-23 session, focusing on campus development, and student and staff enhancement, both in teaching and non-teaching roles, underscore our unwavering dedication to the effective execution of this plan. Ensuring our campus is fully equipped with WiFi connectivity marks just one facet of our initiatives. Simultaneously, we are in the process of constructing a multi-purpose building to further enhance our infrastructure. Additionally, the proposal for implementing an ERP system has been finalized, promising streamlined operations. We've prioritized the professional growth of our teaching staff by organizing an ICSSR-sponsored national conference attended by approximately 300 participants from 18 states, and a series of peer lectures. For our non-teaching staff, numerous skill development programs have been conducted, enhancing their proficiency. Catering to the holistic development of our students, we've organized programs focusing on soft skills and career guidance. Moreover, we've introduced a range of add-on/job-oriented/certificate courses in areas such as study skills, social media management, accountancy, and spoken Sanskrit. Furthermore, we continuously conduct remedial classes and encourage our students to actively engage with the community, fostering a culture of reciprocal learning and contribution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient which are evident from the following observations:

There exist clear-cut policies and procedures regarding admission policy, curriculum, and its transaction, assessment, and evaluation. These policies are proposed and/or modified by Himachal Pradesh University and the Department of Education, Government of Himachal Pradesh.

Appointments of teaching staff are conducted by the Public Service Commission as per the eligibility criteria set by UGC. Appointments of non-teaching staff are done through the Staff Selection Commission and the Department of Education.

Administrative setup has also been given by the Government in which the Principal heads the institution and governs affairs of the college through a number of committees.

Curricular, co-curricular and administrative assignments are distributed as per the assigned job role and interest area of the staff.

While administrative hierarchy is well defined, decisions are taken in a participatory, consensual, and collaborative manner.

The effectiveness of the institution is visible in terms of growing enrolment, better pass percentage, and a better transition of our students in postgraduate courses over the years.

Our teachers' contributions beyond their teaching and administrative assignments have also been recognized well within the fraternity.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a government institution, college staff is entitled to all the welfare measures initiated by the government. They are given all kinds of leaves/holidays and applicable vacations. As per the university and State government rules, all the allowances are given to all the employees as per their entitlement without any delay. Gratuity, Leave Encashment, Medical Reimbursement, Family Pension, GIS, Retirement Pension, maternity, and paternity leaves. Pension schemes are available for employees who have joined the service before 31/03/2004 while NPS is available for all the employees joining after 01-04- 2004. However, the newly elected state government has reinstated the Old Pension Scheme for all government employees., For attending workshops/ conferences/ seminars, the teachers are provided academic leave. College is under 2F/12B so all the benefits are claimed by faculty participating in any courses under the career advancement scheme. TA/DA is also provided according to government rules.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For various cadres of employees working in the college, the Department of Higher Education, Government of Himachal Pradesh has devised a number of appraisal formats which are available on the government's website. These forms are for the principal, college teachers, superintendent, clerks, lab staff, and librarians. These formats are comprehensively designed covering all domains of work relevant to a particular position. These appraisal formats are filled regularly by the staff and sent to the Directorate for necessary action. Besides these formal appraisals, informal appraisals are done around the year, and employees are given feedback for enhancing their productivity, effectiveness, and efficiency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are conducted on a regular basis. External audits are done by the Local Audit Department as well by the AG office periodically. Audit objections are dealt with through a properly laid out procedure. The Bursar of the college ensures internal

checks in light of HP Financial Rules, 2009.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.3

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the college receives an annual budgetary allotment. The following strategies are employed for the mobilization of funds:

The institution collects fees and funds as per the directions received from the Government. Parent-Teacher Association has been formed and funds are collected from every student which constitutes a PTA fund used for the welfare of the students/college. The following strategies are employed for optimum utilization of resources : Needs are generated at the level of teaching departments or activity committees. For example, the requirement of chemicals for conducting practical classes. The requisition is approved by the sanctioning authority as per its merit and purchases are made as per HP Financial Rules.

The college has a systematic procedure of purchasing, maintaining, and utilizing physical academic and supporting facilities.

In the case of major financial decisions meetings of the College Advisory Committee are called which deliberates on the merits and demerits of received proposals and takes decisions ensuring that money is spent properly for student welfare.

Stock verification is conducted annually to ensure that physical resources are available in good condition. Repair, upkeep, and maintenance are conducted regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes every attempt to institutionalize best practices. Few examples as under: a. Tutorial cum mentoring groups are being formed regularly in order to understand the strengths and weaknesses of students and to assist them in a better manner. These groups are assigned to teachers teaching major subjects since they get to spend more time together by default. b. Career guidance and counseling too have become a regular activity in college. This process is helping students chart out their futures. c. Community engagement has strengthened over the years. d. Faculty participation in FDPs and capacity-building programmes has recorded an incremental trend. e. Student participation in extra-curricular activities has increased. A number of other initiatives of IQAC too enhanced operational efficiency and organizational effectiveness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reflection on practice is key to achieving organizational effectiveness. Therefore, it has been part of our organizational culture to reflect upon the teaching-learning process and operational methodologies. In various meetings staff council and IQAC deliberations are made regarding: students' perfmrnace in midterm as well as end term examinations;their participation in various co-curricular activities , their progression and their awareness of personal and social issues. Teachers' participation in FDPs is also discussed. Records are also kept in most of instances. During the session 2022-237teachers participated in FDPs .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During 2022-23, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell).

Though out the year mentoring was done by major subject teacherthe girl students were encouraged to apply for various scholarship schemes through personal counselling. Girls and women staff were made digitally literate. The girl students were encouraged to participate in youth festival activities, Athletic meets, cultural activities organized in the college.

Personal canceling was also provided to girl students by the counseling committee.

File Description	Documents
Annual gender sensitization action plan	https://www.gcshahpur.ac.in/images/files/-282554203Gender%20Sensitization-2023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gcshahpur.ac.in/images/files/-282554203Gender%20Sensitization-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

During 2022-23, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell). During the current year, we conducted 2 new activities: a. Self-employment opportunities for girls such as mushroom cultivation and compost making were discussed. a. Women Power Connect, a reputed Delhi-based NGO was roped in for conducting a series of online workshops on Gender Awareness with an emphasis on assertive communication.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following initiatives are being taken by the college for ensuring an inclusive environment:

Admission of students from diverse backgrounds

Special focus on students with disadvantaged groups in the form of scholarships

Several National and International Days are observed to inculcate appropriate values among students.

Initiatives by NSS and other clubs such as Red Ribbon Club and Rovers and Rangers give students opportunities to engage effectively with the community.

The college also promotes female students in various manners as evidenced from the document available here: h. In the existing curricula, some spaces are being used by teachers to inculcate values of tolerance, harmony, and integration. These spaces have been already listed under 1.3.1.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and staff are sensitized to constitutional values, duties, and responsibilities in the following ways:

a. Preamble of the Constitution and the Fundamental Duties of the citizens have been displayed prominently at various places on the campus.

b. National Constitution Day is celebrated every year, allowing us to remind students of our obligations as laid out by the Constitution. Celebrating other National and International days also provides spaces for making students aware of their responsibilities. c. In various activities conducted by NSS and other clubs /societies, discussions take place on numerous duties of the citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution believes that the celebration of national and international days provides opportunities to inculcate values and develop life skills. Despite pandemic-related restrictions, the college did celebrate a number of such events through virtual mode. A report has been uploaded.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Enhancing Soft Skills among Students:-

2. Peer Lecture Series for Teacher Development

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The "Road Accidents in India 2022" report highlights a concerning trend: deaths due to road crashes increased from 1,50,785 in 2018 to 1,53,792 in 2021. This underscores the urgency of promoting road safety, particularly within educational institutions like colleges. College youth, who frequently commute, face heightened risks of accidents. Sensitizing them to road safety is crucial. By fostering awareness and advocating responsible driving, colleges can mitigate tragedies, meet legal obligations, and instill values of accountability and responsibility.

Our college, located on a National Highway with heavy traffic, recognizes this issue's gravity. We prioritize student safety through awareness campaigns, acknowledging their broader community impact. Leveraging our educational platform, we promote responsible driving to prevent tragedies and ensure legal compliance. This emphasis on road safety cultivates a culture of responsibility among students, in line with our institution's mission. Collaborations with local authorities and stakeholders enhance our efforts, facilitating a coordinated approach to improve road safety for students and the community.

In 2022-23, our college organized various activities and events dedicated to this cause, distinguishing our institution. A detailed report is attached, highlighting our commitment to road safety.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery. Admission notification and prospectus which includes the institutional calendar are posted on the college website well in time. Admission notifications, merit lists of different subjects/courses, and allotment of seats as a roster of HP University are displayed on notice boards.

The college strictly adheres to the time and date schedule displayed. Timetables and sections for some subjects are displayed on the boards for information. The classes start on the scheduled date. Regular attendance record is well maintained by the teachers. The coding of subjects is done by the office. Teachers ensure that in the first week of the teaching schedule, the students are apprised of the syllabus and pattern of examination. They are also apprised of the credits required per annum.

The teachers have a well-planned method of completing the syllabus in the stipulated time. Interactive sessions, classroom seminars, surprise tests, etc. are routine methods to check the regularity of students with their studies. Theory and practical classes start soon after the commencement of the academic session. Internal examinations are conducted after the completion of two-thirds of the syllabus. Field visits, guest lectures, and educational excursions are tentatively planned and fixed to ensure the effective implementation of programs and prescribed curriculum activities.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated with Himachal Pradesh University. It follows the academic calendar prepared by the University regarding admissions and examinations. However, the college prepares its individual calendar before the commencement of the session for smooth and effective functioning. The institution adheres to the academic calendar as given in the college Prospectus which is in line with the HP University schedule and HP govt. rules. In an academic session: The admission process is completed by the end of June/July.

CIE is followed as per the Continuous Comprehensive Assessment (CCA) rules prescribed by HP University Shimla. For the students enrolled for the session 2022-23, CCA accounted for 30% of total marks i.e. 100. The breakup of 30 marks is given as under: Minor test (Class test for 5 marks+ House test for 10 marks): 15 marks; Assignments/ seminars/ class test/ tutorials/ quiz: 10 marks; Attendance: 5 marks. The student needs to pass both the components i.e. CCA and EYE (End Year Examination) separately (with at least 40% marks each in CCA, practical, and EYE) to become eligible to be declared successful for the course.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

206

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

112

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability in the following ways:

a. The curricula of different subjects as prescribed by the University capture various aspects of gender, human values, and sustainability-related issues. A summary is being uploaded.

b. Various departments of the college celebrate National and International days throughout the year which give important platforms for discussing issues these crosscutting issues.

c. Various societies and clubs (such as NSS, Rangers and Rovers, Eco Club, Red Ribbon Club, and Yuva Red Cross) sensitize the students towards the environment, gender equality, women empowerment, health, management, and social responsibility.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

62

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gcshahpur.ac.in/images/files/608502375Feedback%20Curriculum%20Students&%20teachers_2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3480

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1022

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

IQAC and the College Advisory Committee play a vital role in ensuring that the academic atmosphere is maintained and students attend classes regularly. Students are encouraged to consult library books for assignments. Students can access the teachers for solving their difficulties and clarifications, at any time. Tutorials help advanced, learners and slow learners. The CIE and end-semester exams help the students to infer their learning level and thus improve their scores and Skill College encourages faculty members to attend seminars, conference orientations, and refresher and induction programs to update, refresh and about the latest research in their respective fields, and acquire skill effective implementation of the curriculum.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1491	**17**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college offers the disciplines of Humanities, Sciences, and Commerce. The syllabi are designed, finalized, and amended as per Himachal Pradesh University guidelines from time to time. The syllabi have been prepared based on a learning outcomes-based curriculum framework. The program learning outcomes and course learning outcomes have been clearly specifie4d in the syllabi to help prospective students, parents, and employers understand the nature and extent of the degree program to maintain national and international standards and help student mobility.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college had 5 ICT-enabled smart classrooms and departments have been given laptops as well. There is a well-furnished computer lab which is being used by various departments. Teachers used their personal resources as well to ensure an effective teaching-learning process. They shared online resources through WhatsApp and Telegram grouse. Teachers also prepared audio and /or video lectures and shared them with the students on a regular basis. Students posted their queries through social sites and teachers responded to them and clarified their issues. Being a hilly region, internet connectivity is poor and in a few cases, even unavailable. In these circumstances, students and teachers kept in touch by phone.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

277

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment comprises three components: Midterm test/House Exam; Assignments; Attendance. It carries 30% weightage of the total evaluation which ensures the seriousness of this process for both students and teachers. Students are apprised of the internal assessment process during orientation sessions. While mid-term tests/house exams are notified commonly, assignments are given by teachers at regular intervals.Mid-term assessments/House exams were conducted in the normal course. Exam patterns, marking schemes, and composite results are shared with students in a transparent manner.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Any grievance pertaining to internal assessment is raised by students to the Principal, who, in turn, forwards student's application to the concerned teacher as well as to the Examination committee. The teacher looks in to the matter, does the needful and reports back to the Principal and the Examination Committee. These grievances are typically settled within a fortnight.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course outcomes are available on the institutional website. Teachers too discuss these exepected outcomes in their respective classess at the outset of the session,

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.gcshahpur.ac.in/images/files/374430632.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teachers prepare test papers keeping expected programme outcomes in view. It implies that programme outcomes are evaluated in class tests, mid term tests and through external assessment at the end of the session.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

398

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gcshahpur.ac.in/images/files/1193983640SSS%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the year 2022-23, the college organized several activities through the Road Safety Club, NSS, Rovers and Rangers, Red Ribbon Club, and the Department of Geography collaborating with HP Disaster Management Authority and GUNJAN NGO.

The students participated in: cleanliness drives in common spaces and organized an awareness session for the community on "Drug, Substance Abuse and Life Skills & Social Development".

The ECO Club and NSS Unit of the college participated in "Plantation Drive & Tiranga Distribution" to the community during this session.

A Rally organized by "Road Safety Club & NSS'' for awareness about Road Accidents in India.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

325

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

We have 47 classrooms, out of which 37 are with the Central University of Himachal Pradesh (CUHP). Classrooms are fully furnished with adequate furniture. There are 6 smart classrooms, one is with CUHP. We have 3 laboratories for science students, one for Commerce students, one for Geography and one for computer science students. These labs are well stocked with the needed equipment, apparatus, charts models, and specimens. The campus is fully Wi-Fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For extracurricular activities, a hall has been constructed in the Science block where a series of events and activities are conducted throughout the session. We also have a football ground which doubles up for athletics and other track and field events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using an Integrated Library Management System (ILMS)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	**E. None of the above**

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

During the year 2022-23, the college upgraded IT facilities in the following manner:

a. 65-inch Android LED Panel was installed in one of the classrooms

b. Installation of 4 high-quality sound systems in 4 departments

c, BSNL Fibre was installed with a speed of 40 MBPS

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 – 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies are guided by Office Procedures and Financial Rules of the government and various directives that the college receives from time to time. While maintenance and upgradation of infrastructure procured through RUSA are looked after by PMU (Project monitoring unit), a number of committees have been formed to facilitate maintenance and utilization of physical, academic and support facilities. These committees include: Infrastructure development, Purchase Maintenance and Repair Committee Electricity and Water Committee Stock verification is conducted on a regular basis. Based on the recommendations of respective stock verification committees, repair works are undertaken for repairable articles while unserviceable articles are written off through write off committee. While minor repairs are done at the college level, major repairs are done through Public Works Department and other such government agencies

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.gcshahpur.ac.in/images/files/-14219441244.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

46

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1833

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1833

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

99

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are made part of several committees constituted to ensure the smooth conduct of administrative activities at various levels. College Student Central Association is formed to give space for students' voices. Besides office bearers and members of the CSCA, other students are also involved in the decision-making process in various activities of clubs and societies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association but it is not registered yet. The process is on and we are likely to get it recorded during the next academic year. However, the number of jas increased from the previous year and we do receive constructive suggestions from them and reach out to them as the need arises.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year	**E. <1Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance is reflective of and in tune with the vision and mission, which is evident from the following facts:

The curricula of various subjects impart subject-related knowledge and requisite academic skills as per a well-structured system. At the same time, the focus is also given to nurturing values that are embedded in the curriculum explicitly and implicitly.

Feedback is solicited on the curriculum and its transactions and steps are taken accordingly as per the suggestions received from the students, teachers, and alumni. This helps to ensure quality.

A number of co-curricular and extra-curricular activities are conducted regularly so that students gain life skills and develop competencies needed to succeed in the academic and real world. The clubs and societies work year-long to realize the vision and mission of the college by conducting activities that foster cooperation, collaboration, and excellence.

Student support services such as scholarships, guidance/counseling cells and grievance redressal cells also assist in achieving the vision and mission of the college

Infrastructure and finances are managed through the effective deployment of committees that ultimately aim to ensure the effective management of academic and support facilities

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of the college has instituted a number of practices that attempt to enhance institutional effectiveness. We have adopted a multi-stakeholder perspective in order to ensure the benefits of decentralization and participatory management.

In our context, key stakeholders include students, teachers, non-teaching staff, parents, alumni, and the community. Key practices include the following:

The administration is run through the formation of a number of committees involving teachers, non-teaching staff, and students. The College Student Central Association is involved in planning and managing activities in the college.

Meetings are conducted on a regular basis where attendees engage in consensual conversations in a democratic manner leading to decisions that are acceptable to all. Suggestions and support are sought from parents and old students through PTA and OSA. Respected citizens, experienced professionals, and educators are invited occasionally to solicit pointers for enhancing the quality of the institutional performance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college has prepared an institutional development plan spanning from 2022 to 2027, aligned with the vision and mission of the college through a comprehensive multi-stakeholder

process. The strides made in the 2022-23 session, focusing on campus development, and student and staff enhancement, both in teaching and non-teaching roles, underscore our unwavering dedication to the effective execution of this plan. Ensuring our campus is fully equipped with WiFi connectivity marks just one facet of our initiatives. Simultaneously, we are in the process of constructing a multi-purpose building to further enhance our infrastructure. Additionally, the proposal for implementing an ERP system has been finalized, promising streamlined operations. We've prioritized the professional growth of our teaching staff by organizing an ICSSR-sponsored national conference attended by approximately 300 participants from 18 states, and a series of peer lectures. For our non-teaching staff, numerous skill development programs have been conducted, enhancing their proficiency. Catering to the holistic development of our students, we've organized programs focusing on soft skills and career guidance. Moreover, we've introduced a range of add-on/job-oriented/certificate courses in areas such as study skills, social media management, accountancy, and spoken Sanskrit. Furthermore, we continuously conduct remedial classes and encourage our students to actively engage with the community, fostering a culture of reciprocal learning and contribution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient which are evident from the following observations:

There exist clear-cut policies and procedures regarding admission policy, curriculum, and its transaction, assessment, and evaluation. These policies are proposed and/or modified by Himachal Pradesh University and the Department of Education, Government of Himachal Pradesh.

Appointments of teaching staff are conducted by the Public

Service Commission as per the eligibility criteria set by UGC. Appointments of non-teaching staff are done through the Staff Selection Commission and the Department of Education.

Administrative setup has also been given by the Government in which the Principal heads the institution and governs affairs of the college through a number of committees.

Curricular, co-curricular and administrative assignments are distributed as per the assigned job role and interest area of the staff.

While administrative hierarchy is well defined, decisions are taken in a participatory, consensual, and collaborative manner.

The effectiveness of the institution is visible in terms of growing enrolment, better pass percentage, and a better transition of our students in postgraduate courses over the years.

Our teachers' contributions beyond their teaching and administrative assignments have also been recognized well within the fraternity.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a government institution, college staff is entitled to all the welfare measures initiated by the government. They are given all kinds of leaves/holidays and applicable vacations. As per the university and State government rules, all the allowances are given to all the employees as per their entitlement without any delay. Gratuity, Leave Encashment, Medical Reimbursement, Family Pension, GIS, Retirement Pension, maternity, and paternity leaves. Pension schemes are available for employees who have joined the service before 31/03/2004 while NPS is available for all the employees joining after 01-04- 2004. However, the newly elected state government has reinstated the Old Pension Scheme for all government employees., For attending workshops/ conferences/ seminars, the teachers are provided academic leave. College is under 2F/12B so all the benefits are claimed by faculty participating in any courses under the career advancement scheme. TA/DA is also provided according to government rules.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For various cadres of employees working in the college, the Department of Higher Education, Government of Himachal Pradesh has devised a number of appraisal formats which are available on the government's website. These forms are for the principal, college teachers, superintendent, clerks, lab staff, and librarians. These formats are comprehensively designed covering all domains of work relevant to a particular position. These appraisal formats are filled regularly by the staff and sent to the Directorate for necessary action. Besides these formal appraisals, informal appraisals are done around the year, and employees are given feedback for enhancing their productivity, effectiveness, and efficiency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are conducted on a regular basis. External audits are done by the Local Audit Department as well by the AG

office periodically. Audit objections are dealt with through a properly laid out procedure. The Bursar of the college ensures internal checks in light of HP Financial Rules, 2009.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.3

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government institution, the college receives an annual budgetary allotment. The following strategies are employed for the mobilization of funds:

The institution collects fees and funds as per the directions received from the Government. Parent-Teacher Association has been formed and funds are collected from every student which constitutes a PTA fund used for the welfare of the students/college. The following strategies are employed for optimum utilization of resources : Needs are generated at the level of teaching departments or activity committees. For example, the requirement of chemicals for conducting practical classes. The requisition is approved by the sanctioning authority as per its merit and purchases are made as per HP Financial Rules.

The college has a systematic procedure of purchasing, maintaining, and utilizing physical academic and supporting facilities.

In the case of major financial decisions meetings of the College Advisory Committee are called which deliberates on the merits and demerits of received proposals and takes decisions ensuring that money is spent properly for student welfare.

Stock verification is conducted annually to ensure that physical resources are available in good condition. Repair, upkeep, and maintenance are conducted regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes every attempt to institutionalize best practices. Few examples as under: a. Tutorial cum mentoring groups are being formed regularly in order to understand the strengths and weaknesses of students and to assist them in a better manner. These groups are assigned to teachers teaching major subjects since they get to spend more time together by default. b. Career guidance and counseling too have become a regular activity in college. This process is helping students chart out their futures. c. Community engagement has strengthened over the years. d. Faculty participation in FDPs and capacity-building programmes has recorded an incremental trend. e. Student participation in extra-curricular activities has increased. A number of other initiatives of IQAC too enhanced operational efficiency and organizational effectiveness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Reflection on practice is key to achieving organizational effectiveness. Therefore, it has been part of our organizational culture to reflect upon the teaching-learning process and operational methodologies. In various meetings staff council and IQAC deliberations are made regarding: students' perfmrnace in midterm as well as end term examinations;their participation in various co-curricular activities , their progression and their awareness of personal and social issues. Teachers' participation in FDPs is also discussed. Records are also kept in most of instances. During the session 2022-237teachers participated in FDPs .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During 2022-23, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell).

Though out the year mentoring was done by major subject teacherthe girl students were encouraged to apply for various scholarship schemes through personal counselling. Girls and women staff were made digitally literate. The girl students were encouraged to participate in youth festival activities, Athletic meets, cultural activities organized in the college.

Personal canceling was also provided to girl students by the counseling committee.

File Description	Documents
Annual gender sensitization action plan	https://www.gcshahpur.ac.in/images/files/-282554203Gender%20Sensitization-2023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gcshahpur.ac.in/images/files/-282554203Gender%20Sensitization-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

During 2022-23, our college continued measures for promoting gender equity initiated in previous years such as specific facilities for security (e.g., CCTV, recruitment of security personnel) and support (e.g., counseling cell). During the current year, we conducted 2 new activities: a. Self-employment opportunities for girls such as mushroom cultivation and compost making were discussed. a. Women Power Connect, a reputed Delhi-based NGO was roped in for conducting a series of online workshops on Gender Awareness with an emphasis on assertive communication.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	`C. Any 2 of the above`

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`D. Any 1 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following initiatives are being taken by the college for ensuring an inclusive environment:

Admission of students from diverse backgrounds

Special focus on students with disadvantaged groups in the form of scholarships

Several National and International Days are observed to inculcate appropriate values among students.

Initiatives by NSS and other clubs such as Red Ribbon Club and Rovers and Rangers give students opportunities to engage effectively with the community.

The college also promotes female students in various manners as evidenced from the document available here: h. In the existing curricula, some spaces are being used by teachers to inculcate values of tolerance, harmony, and integration. These spaces have been already listed under 1.3.1.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and staff are sensitized to constitutional values, duties, and responsibilities in the following ways:

a. Preamble of the Constitution and the Fundamental Duties of the citizens have been displayed prominently at various places on the campus.

b. National Constitution Day is celebrated every year, allowing us to remind students of our obligations as laid out by the Constitution. Celebrating other National and International days also provides spaces for making students aware of their responsibilities. c. In various activities conducted by NSS and other clubs /societies, discussions take place on numerous duties of the citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to	**E. None of the above**

monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution believes that the celebration of national and international days provides opportunities to inculcate values and develop life skills. Despite pandemic-related restrictions, the college did celebrate a number of such events through virtual mode. A report has been uploaded.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Enhancing Soft Skills among Students:-

2. Peer Lecture Series for Teacher Development

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The "Road Accidents in India 2022" report highlights a concerning trend: deaths due to road crashes increased from 1,50,785 in 2018 to 1,53,792 in 2021. This underscores the urgency of promoting road safety, particularly within educational institutions like colleges. College youth, who frequently commute, face heightened risks of accidents. Sensitizing them to road safety is crucial. By fostering awareness and advocating responsible driving, colleges can mitigate tragedies, meet legal obligations, and instill values of accountability and responsibility.

Our college, located on a National Highway with heavy traffic, recognizes this issue's gravity. We prioritize student safety through awareness campaigns, acknowledging their broader community impact. Leveraging our educational platform, we promote responsible driving to prevent tragedies and ensure legal compliance. This emphasis on road safety cultivates a culture of responsibility among students, in line with our institution's mission. Collaborations with local authorities and stakeholders enhance our efforts, facilitating a coordinated approach to improve road safety for students and the community.

In 2022-23, our college organized various activities and events dedicated to this cause, distinguishing our institution. A detailed report is attached, highlighting our commitment to road safety.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year
- Initiating implementation of ERP.   - Proposing of National Conference on Indian Knowledge System   - Construction of Auditorium   - Ensuring timely completion of hostel   - Shifting the library to more spaces   - Promoting student engagement in community service by helping un-organized workers to excess security through "SHRAM CARD SCHEME"   - Hosting workshops to do preserve traditional and local art forms and promote cultural heritage.